

Message Text

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ORIGIN FSI-01

INFO OCT-01 ARA-10 ISO-00 /012 R

DRAFTED BY M/FSI:JTSPROTT

APPROVED BY M/FSI:WDBRODERICK

M/FSI:JRITTUE

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FM SECSTATE WASHDC

TO AMCONSUL SAO PAULO

UNCLAS STATE 221545

E.O. 11652: N/A

TAGS: BCOM

1. TWO WEEK SEMINAR FOR PARTICIPANTS SET FOR NOVEMBER 10 THROUGH 21. FSI REQUESTS CONGEN ADMIN SECTION TO ARRANGE WITH HOTEL CA D'ORO FOR PROVISION OF SERVICES PER FOLLOWING PARAGRAPH.

2. WE ESTIMATE AT THIS TIME TO NEED 9 DOUBLE AND 1 SINGLE ROOM FOR NOVEMBER 9 THROUGH 21. PLEASE, IF POSSIBLE, OBTAIN COMMITMENT ON AN ACTUAL USE BASIS ON THE NUMBER OF ROOMS WITH CONFIRMATION OF ACTUAL NUMBER ON PROCUREMENT DOCUMENT TO BE MADE TWO WEEKS BEFORE EFFECTIVE DATE. THE PROCUREMENT DOCUMENT IS TO INCLUDE A CONFERENCE ROOM FOR 10 DAYS, NOVEMBER 10-14 AND 17-21, 9:00 AM TO 5:00 P.M. AND TWO COFFEE BREAKS PER DAY FOR UP TO 25 PARTICIPANTS. THE COST FOR ALL THESE SERVICES IS NOT TO EXCEED \$6,000 DOLLARS. CHARGE: 1960113 1732 620456 260300 2567 E11400. COPY OF PROCUREMENT DOCUMENT SHOULD BE FORWARDED TO F/FSI-WASHINGTON ATTN:NEIL MICHAUD

3. THE FOLLOWING PRIVATE RPT PRIVATE ACCOMMODATIONS SHOULD BE RESERVED FOR FACULTY, A SINGLE ROOM AT HOTEL CA D'ORO FOR DR. J.T. SPROTT 11/8 THRU 11/22; DR. G. PETER LAUTER 11/9 THRU 11/22; MR. NILS BASSETT 11/9 THRU 11/22.
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4. ON BASIS OF ORIGINAL SCHEDULE, OCTOBER 26 THROUGH NOVEMBER 7, 14 OFFICERS CURRENTLY PLANNING TO ATTEND SEMINAR. ALLOWING FOR A FEW LATE NOMINEES WE ESTIMATE ROOM NEEDS TO BE 7 DOUBLES AND 2 SINGLES. ACTUAL NUMBER AND PARTICIPANT

ROOM RESERVATION REQUESTS WILL BE FORWARDED AT LEAST TWO
WEEKS PRIOR TO BEGINNING OF SEMINAR. IN ADDITION TO
PARTICIPANTS TWO SINGLES WILL BE NEEDED FOR FACULTY. KISSINGER

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<< END OF DOCUMENT >>

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